

FEES REGULATING AUTHORITY - 2016-17 & 2017-18, Mumbai

305, Govt. Polytechnic Building, Ali Yaw ar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.), INDIA



Online Fee Approval Proposal for Academic Year 2016-17 & 2017-18

To,
The Hon'ble Chairman,
Fees Regulating Authority,
Maharashtra State,
Mumbai - 400 051

Name of the College /Institute	MC6235 - Manikchand Dhariw al Institute of Management & Rural Technology, Shirur, Dist: Pune.
Address	Near C.T.Bora College, Pune-Nagar Highway, Shiur, Dist: Pune.

Check-list for online fee approval proposal receipt for academic year 2016-17 & 2017-18

The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information IN PERSON in chronological order. The proposal sent by Post/RPAD/Courier will not be accepted on any count.

Sr No	Particulars	Status	Page No	For office use
1	Scanned copy of Affidavit	Yes		
2	Audited financial statements of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i)Receipt & Payment Account, (ii)Income & Expenditure Account and (iii)Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the last Financial Year duly signed by Chartered Accountant and counter signed by person duly authorised in terms of section 2 (l) of the Act. All the statements mentioned at (i) to (iii) in Original. (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B. i.e. for 2015-16	Yes		
3	Copy of last year's fees structures finalised by Shikshan Shulka Samiti i.e. for 2015-16	Yes		
4	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the entire last Financial Year along with TDS returns filed quarterly (Photocopies of pay roll should be certified by Dean/Principal by signing on each page as true copy. Salary should be paid by cheque and/or directly transferred to bank account of each employee.) i.e. for 2015-16	Yes		
	Information to be submitted in the form of an Affidavit on Stamp Paper of Rs. 100/- duly signed by head of institute/Dean of			

5	Management and Dean/ Principal of Institute/ College along with following points incorporated in it.- (i) Salary paid as per norms of respective authorities. (ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner. (iii) Affirmation about the correctness of facts and figures submitted by Head of the institute. (iv) Display copy of fee approval proposal on its website and Notice Board for a period of one year.	Yes		
6	Certificate of approval of admitted students from Pravesh Niyrantran Samiti for the last Academic Year i.e. for 2015-16	Yes		
7	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyrantran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.	Yes		
8	Certificate that no other fees/ charges have been collected from students/ parents other than those authorised by Shikshan Shulka Samiti.	Yes		
9	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - H&T - AICTE/ DTE/ COA / PCI Government and University.	Yes		
10	Accreditation Certificate if any	Yes		
11	Fees collected for the last Academic year from students admitted in 15 percent NRI Quota in prescribed format.(If any) i.e. for 2015-16	Yes		
12	Copies of Service Contracts, if any entered into (such as for security etc.). The copy of TDS & PF Challan.	Yes		
13	Income earned by the college during last academic year other than fees i.e. for 2015-16	Yes		
14	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.	Yes		
15	Certified audited copy for Annual financial report of Trust/ Society for last year i.e. for 2015-16	Yes		
16	Certified attested copies of income tax return by the trust for last three assessment years	Yes		
17	Copy of G.R. granting permission to start the college	Yes		
18	Subject wise detailed statement of approved teaching staff with letter of Approval from Authority	Yes		
19	Certified audited details of cost of equipments with date of purchase & cost of annual maintenance	Yes		
20	Detailed list of infrastructure. Also indicate the bases adopted for the appointment of the common infrastructure.	Yes		
21	Detailed calculations for the current year for expenses per student for UG course i.e. for 2016-17 & 2017-18	Yes		
22	Detailed calculations for the current year for expenses per student for PG course i.e. for 2016-17 & 2017-18	Yes		

Calculation of Depreciation on other assets for AY 2016-17 & 2017-18 - For Regular Shift

Sr. No	Item	Rate of Depreciation (A)	Opening WDV as on 1.4.2015 (B)	Additions upto 30 Sept(C)	Additions From 01 Oct(C)	Less Deductions(D)	Net Value (B+C-D)=E	Depreciation (F) F=(B+C1)x A + C2 x (A/2) - D x A	(Closing WDV)G=E-F	MCA	Non FRA Courses	Hostel	Hosp ital	Trust
1	Computer	60	784593	0	0	0	784593	470755.8	313837.2	470756	0	0	0	0
2	Books	60	184566	0	0	0	184566	110739.6	73826.4	110740	0	0	0	0
3	FURNITURE	10	23561	0	0	0	23561	2356.1	21204.9	2356	0	0	0	0
4	MACHINERY	15	128098	0	0	0	128098	19214.7	108883.3	19215	0	0	0	0

Important Note : A) Basis of computation of depreciation should be Written Down Value (WDV) method. B) Calculation of depreciation shall be as per applicable income tax rules.

Date		
	Signature and Seal of the certifying Chartered Accountant and Auditors	Signature and Seal of person authorised in terms of section 2 (I) of the Act with Code No.

FORM-A**Proforma for common information of organization promotion various colleges / institutes for the year 2016-17 & 2017-18 (Information of the Trust)**

Name of the Trust/Society	Shirur Shikshan Prasarak Mandal, Shirur, Pune.
Address (With Pin Code)	C/O Vidyadham Prashala, Shirur(Ghodnadi), Dist: Pune, Pin: 412210.
District - Taluka	Pune-Shirur
Telephone No. with STD Code	(02138) 222170, 224669
Fax No. with STD Code	(02138) 224170
E-mail ID	mdimrt@rediffmail.com
Website	www.manikchandedu.org
Registration No. and date of Trust	No Bomb/F6/1952--06/02/1946
Year of Establishment of the trust	1946
PAN No - TAN No	ABEFS4407J--PNEH00346D

Trustee Details

Sr.No.	Name of Trustees	Designation	Profession of Trustee
1	SHRI. ANIL RUPCHANDJI BORA	VICE CHAIRMAN	BUSINESS
2	SHRI. RASIKLALJI MANIKCHANDJI DHARIWAL	CHAIRMAN	BUSINESS
3	SHRI. KISANDASJI TEJMALJI BARMecha	MEMBER	BUSINESS
4	SHRI. SUKUMARJI MOTILALJI BORA	MEMBER	BUSINESS
5	SHRI. CHANDRAKANTJI SOBHACHANDJI BAFANA	MEMBER	BUSINESS
6	SHRI. DHARAMCHANDJI BHAVRILALJI FULPHAGAR	MEMBER	BUSINESS
7	SHRI. TULSIRAM MANIRAM PARDESHI	MEMBER	BUSINESS
8	SHRI. NANDKUMAR SHRIRANGRAO NIKAM	JOINT-SECRETARY	X-PRINCIPAL

Names of all the educational institution established/ funded/ operated by the Trust/ Society

Sr.No.	Name of College , School or Activity (e.g Hospital , Industry , Oldage Home etc)	Address	Code No.	Establish Year	Courses Run
1	VIDYADHAM PRASHALA	SHIRUR, DIST: PUNE	S-48/(A)IR/DATE	1947	S.S.C.
2	SHRI. MANGALMURTI VIDYADHAM	RANJANGAON GANAPATI, TAL: SHIRUR, DIST: PUNE.	S-48(IR) PUNE D	1959	S.S.C.
3	PRABHU VIDYADHAM	WADEGAVHAN, TAL: PARNER, DIST: AHMEDNAGAR.	B/4/AHMEDNAGAR	1959	S.S.C.

4	SHRI. BHAIRAVNATH VIDYADHAM	LONI, TAL: AMBEGAON, DIST: PUNE	S-1/(PR)/PUNE D	1961	S.S.C.,H.S.C.
5	VIDYADHAM PRASHALA	SHIKRAPUR, TAL: SHIRUR, DIST: PUNE	S-48-(OH)-CPUNE	1960	S.S.C., H.S.C.
6	DR. BASU VIDYADHAM	LONIKAND, DIST: PUNE	S-1/PA/NS/PR/PU	1962	S.S.C.
7	SHRI. WAGHESHWAR VIDYADHAM	MANDAWGAN PHARATA, DIST: PUNE	S-1/PA/NS/PR/PU	1963	S.S.C.,H.S.C.
8	VIDYADHAM PRASHALA	DEVDAITHAN, TAL: SHRIGONDA, AHMEDNAGAR	451/189/1964-65	1964	S.S.C.
9	R.M.DHARWAL ENGLISH MEDIUM SCHOOL	SHIRUR, DIST: PUNE	P/PS/APPROVAL/P	1992	S.S.C.
10	C.T.BORA COLLEGE	SHIRUR, DIST: PUNE	PU/PN/ASC/019/(1968	U.G.,P.G.
11	MANIKCHAND DHARWAL INSTITUTE OF MANAGEMENT AND RURAL TECHNOLOGY	SHIRUR, DIST: PUNE	IMMP010690	2002	M.C.A.

Name of the Courses

Sr.No	Stream	Course	Duration	SI 2015-16	SI 2014-15	SI 2013-14	SI 2012-13	SI 2011-12
1	MCA	MASTER IN COMPUTER APPLICATION	3	120	120	120	120	45

Form A1

8. Annual financial report of Trust/ Society for last 2 years

9. **Details of Land**

Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession
		As Per Norms	Available		

College / Institute

Land

1 Free Hold

a	Govt.	0	0	0	0
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b	Others	12141	16187	0	0
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	Total	12141	16187	0	0
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2 Lease Hold

a	Govt.	0	0	0	0
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b	Others	0	0	0	0
---	--------	---	---	---	---

	Total	0	0	0	0
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Note : Please give details for each college / Institute separately.

Wether Income Tax return filed every year by the trust	Y
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Status of the Building:

a)	If Rented	College / Institute	Other	Total
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Built up Area (in Sq. Mtr.)	0	0	0
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Annual Rent (Amt. in Rs.)	0	0	0
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b)	If Owned	College / Institute	Other	Total
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Built up Area (in Sq. Mtr.)	3000	0	3000
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Cost(Amt. in Rs.)	6	0	6
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Built up Area required Available as per AICTE/PCI/COA

a)	If Rented	College / Institute	Other	Total
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Built up Area (in Sq. Mtr.)	0	0	0
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b)	If Owned	College / Institute	Other	Total
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Built up Area (in Sq. Mtr.)	2800	0	2800
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10. Whether the Institute / Trust is in receipt of any grants from Central Government / State Government / Quasi	If yes, Amount Received for the Financial
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10 Government Bodies

ii yes, AMOUNT RECEIVED FOR THE FINANCIAL Year - 0

Date

Place

Signature and Seal of person authorised in terms of section 2 (I) of the Act with Code No.

FORM B Proforma for information of Institutes

Courses Information

Sr.No	Stream	Course	Start Year	Duration	SI 2015-16	SI 2014-15	SI 2013-14	SI 2012-13	SI 2011-12
1	MCA	MASTER IN COMPUTER APPLICATION	2002	3	120	120	120	120	45

Institute Information

Address	Near C.T.Bora College, Pune-Nagar Highway, Shiur, Dist: Pune.
PIN Code	412210
District - Taluka	Pune-Shirur
Telephone No. (With STD code)	02138-224678
Fax No. (With STD code)	02138-222498
E-Mail ID	mdimrt@rediffmail.com
Web Site	www.manikchandedu.org
Land Type	Owned
Whether Biometric Attendance Available for all Staff (Teaching and Non Teaching)	Yes
NAAC Accreditation (Accreditation must be valid as on date)	No
Name of the Director / Principal of the Institution	Nandkumar Shrirangrao Nikam
Person duly authorised in terms of section 2 (l) of the Act	Vidyadhar Vasant Awati Co-ordinator 9881428152
Sanctioned Intake capacity as per AICTE/PCI/COA/ University	120

Bank Details of Institute/College

Sr.No	Bank Name	Account No	Branch Name
1	JANATA SAHAKARI BANK LTD.	006220100020565	SHIRUR(GHODNADI)

Form B2	I Year	II Year	III Year	IV Year	V Year
(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)	0	0	0	0	0
(B) Total No PIO / Foreign National Students for the Course	0	0	0	0	0
Year of recognition by respective council	2002-03				

Name of the University/Board/Affiliated Body to which this course is affiliated					Pune University	
Whether Permitted by State Govt.					Yes	
Hostel Facility Status					Yes Boys- 50 Girls- 100 Total Capacity- 150	
Total No. of laboratories in the Department					3	
Total cost of Equipment in the Department (Rs. in Lakhs)					50 Rs. In Lakhs	
Total Cost of equipment in the Department including softw are(Rs. in Lakhs) in Working Condition					A) UG	0 Rs. In Lakhs
Total cost of equipments in the Department including softw are (Rs. In Lakhs) in Working Condition					B) PG	70 Rs. In Lakhs
Whether Library facility is available (Departmental) Excluding Central Library if yes give details	No.of Titles		800			
	No. of Books available		8510			
	No. of Journals subscribed In current year		48			
B) Carpet Area in Use for Library (in Sq. Mtr.)		102				
c) Facilities in Department - Library	1.		Wi-Fi Connectivity			
	2.		Reprographic Facility			
	3.		CCTV Camera Security			
	4.		Spacious Reading Hall			
No. of Staff						
Teaching Staff	As per Council norms	Posts filed in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Professors	2	0	2	0	2	
b) Assistant Professors / HOD	5	0	5	0	5	
c) Lecturers	16	4	12	0	16	
Form B4						
Student - Teacher Ratio		Total Number of Teachers	Sanctioned Intake :360		Student on Roll : 23	
a) With approved staff		4	Student - Teacher Ratio = 90:1		Student - Teacher Ratio = 6:1	
b) With (approved adhoc + contract) staff		24	Student - Teacher Ratio = 15:1		Student - Teacher Ratio = 1:1	
Non Teaching Staff (in the Department)	As per council norms	Posts Filled in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		

a) Technical	1	0	0	1	1	
b) Non- Technical	2	2	0	0	2	
c) Class- IV	3	3	0	0	3	
	Total	5	0	1	6	0

Ratio of Non - Teaching - Teaching Staff 1:5

Form B5

15	Salary given to the staff (Whether it is as per 5th /6th Pay commission / any other norms)	Y			
16	Whether Building os ow ned / Rental by college / Institute:				O
	b) if ow ned built-up area in 3000 Sq.Mtr.	Capital investment (Amount Rs. in Lakhs)	College / Institute	Others	Total
		600	100	700	
	b) If Rental Built-up area in Sq.Mtr.	Recurring annual expenditure (Amount Rs. in Lakhs)	College / Institute	Other	Total
2		1	3		
17	Mention relation of the landlord w ith the College / Institute if Any	Annual Expenditure (Amount Rs. in Lakhs)	0	0	0
		Ow ner			

Projected Addition		College / Institute / Hostel		
Particulars		2016-17 & 2017-18 (Rs. in Lakhs)	2017-18 (Rs. in Lakhs)	2018-19 (Rs. in Lakhs)
a.	Land(area)	0	0	0
b.	Building (Built-up area in Sq. Mtr.)	10	10	10
c.	Lab / Work shop	2	2	3
d.	Laboratory equipments	20	22	23
e.	Books	5	6	7
f.	Furniture & dead stock	5	6	7
g.	Vehicals	0	0	0
h.	Others	5	7	7
Total		47	53	57

Form B9

Fees collected during last year per student for UG course

Year	No of Students	fees collected(Rs.)
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2015-16

1 st Year	0	0
2 nd Year	0	0
3 rd Year	0	0
4 th Year		
5 th Year		

Fees collected during last year per student for PG course

Year	No of Students	fees collected(Rs.)
2015-16		
1 st Year	14	294140
2 nd Year	0	0
Fees collected (2015-16) per student for UG/PG course	UG Course - 0	
	PG Course - 740045	
No of Students of 1st year	Average fees collected per student(Amount in Rs.)	Total fees collected (Amount Rs. in Lakhs)
a) Indian (Govt. Quota + Management)	0	0
b) PIO + Foreign National	0	0

Form B10

(A)	Administrative Staff in the Institute / College
Name of the Principal / Director	Nandkumar Shrirangrao Nikam
Regular incharge	Incharge
Pay Scale	Rs.1/- PM

Faculty Details (Teaching and Administrator)

Sr No	Name	Appoint Type	Appoint Date	Joining Date	Streams Teach	Faculty Type	Pay Scale	Grade Pay
1	WAKHARE VILAS MALHARI	Regular	26/07/2010	26/07/2010	MCA	Administrator	5200-20200	1800
2	WARE SUWARNA RAVINDRA	Regular	01/04/2004	01/04/2004	MCA	Administrator		
3	WAKHARE KISAN JAYRAM	Regular	1/4/2004	1/4/2004	MCA	Administrator		
4	CHABUKSWAR KIRAN SHANKAR	Regular	2/5/2012	2/5/2012	MCA	Administrator	5200-20200	1800
5	KAWALE SHAILESH SHIVAJI	Regular	27/07/2009	27/07/2009	MCA	Teaching	15600-39100	6000
6	MALVIYA PANKAJ RAMLAL	Regular	27/07/2009	27/07/2009	MCA	Teaching	15600-39100	6000

7	DESHMUKH MANGESH NARAYAN	Regular	30/01/2013	30/01/2013	MCA	Teaching	15600-39100	6000
8	SINGH RAKESH ARJUN	Regular	30/01/2013	30/01/2013	MCA	Teaching	15600-39100	6000
9	NIKAM NANDKUMAR SHRIRANGRAO	Adhoc	4/7/2011	4/7/2011	MCA	Teaching	1	1

(c)	Student - Teacher Ratio (Total no. students & total no. of staff in the college)	
		Ratio
1	Regular approved staff	21:1
2	Regular + Contract + Adhoc	15:1
(d)	Ratio of Non-Teaching - Teaching Staff -	
		Ratio
		As per Council Norms
	Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff	1:5
		1:5

V E R I F I C A T I O N

(The person signing the Verification clause must satisfy himself / herself about correctness of the information before affixing his / her signature)

I, _____ (full name in block letters), son / daughter of _____ solemnly declare that to the best of my know ledge, the information given in this proforma and statements accompanying is correct and complete. I further declare that I am submitting this proforma in my capacity as _____ and I am also authorised in terms of section 2(l) of the Act to submit the same and verify it.

Date

Place

Signature and Seal of person authorised in terms of section 2 (l) of the Act with Code No.

FORM-C Central Library Facility

Total No of student in the institute		23	
Reading hall capacity		50	
Total carpet Area Sq.Mtr.		102.50	
a)	No. of Titles	800	
b)	No. of Books	8510	
c)	No. of National Journals	24	
d)	No. of International Journals	24	
e)	Non-Teaching Journals	0	
Total Cost of			
f)	a) Books	8	Lakhs
	b) Subscription for Journal	0.50	Lakhs
g)	Cost of Furniture	3.00	Lakhs
h)	Whether Xerox facility is available	Y	
i)	Whether Internet facility is available	Y	
		Band Width	10 Mbps
j)	No. of Computer available in the Library	PIII	0
		PIV	2
		PV	0
k)	Whether multimedia facility is available	Y	
l)	Whether digitization of library is done	N	
m)	Any other amenities provided to students in library.	Wi-Fi Connectivity, Reprographic Facility, CCTV Camera Security, Spacious Reading Hall	

Date

Place

Signature and Seal of person authorised in terms of section 2 (I) of the Act with Code No.

FORM-D Information of Central Computing Facilities in the Institute

1	Whether the central computing facility is available		Y
2	Number of PIII or equivalent and above PC available		150
3	Whether legal licenses of System & Application Softw are available?		Y
4	Number of System Softw are's available		03
5	Number of Applications Softw are's available		20
6	Number of Printers available (Type: DMP/ DeskJet /LaserJet)		14
7	Number of Scanners available		03
8	Total cost of the printers and scanners		3.5
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)		Y
10	Whether the Campus is Netw orked.		Y
11	Whether the Laboratories are Netw orked through LAN		Y
12	Whether is internet connection is available		Y
13	If yes specify type Dialup/ISDN/DSL/Leased Line/ any other		Leased Line
14	Specify Bandw idth available		10 Mbps
15	Specify compression ratio		1:1
16	Cost of Hardw are in Computer Center	Rs. Lakhs	72.00
17	Cost of Softw are in Computer Center	Rs. Lakhs	8.00
18	Cost of Furniture in Computer Center	Rs. Lakhs	12.00
19	Annual fee of the Internet Services in	Rs. Lakhs	3.50
20	Staff in Computer Center		Number
	1. System Manager	N	0
	2. System Analyst	N	0
	3. Computer Programmer	Y	1
	4. Computer Operator	Y	1
	5. Non - Teaching Staff	Y	3
	6. Maintenance Staff	Y	3
			Pay Scale
			NA
			NA
			Consolidated
			Consolidated
			As per Univeristy Norms
			As per University Norms

Date _____

Place _____

Signature and Seal of person authorised in terms of section 2 (I) of the Act with Code No.

FORM-E

(A) Details of Teaching and Non Teaching staff for the Accounting Year 2015-16			
Sr No	Particular	Actual requirement of Staff as per respective Council norms	Actual appointed
1	ASSOCIATE PROFESSOR	2	0
2	ASSISTANT PROFESSOR	19	4
3	PROFESSOR	2	0
4	DIRECTOR	1	1
5	ASSISTANT LIBRARIAN	1	1
6	ACCOUNTANT	1	1
7	OFFICE CLERK	1	1
8	PEON	1	1
Total		28	9

Date

Place

Signature and Seal of person authorised in terms of section 2 (I) of the Act with Code No.

FOR OFFICE USE ONLY

Received the fee approval proposal for academic year 2016-17 & 2017-18

Proposal for Academic Year 2016-17 & 2017-18

Accepted

or

Returned as Deficient Proposal. Deficiencies mentioned
as per the Checklist

Sr. No. _____

Date: / /2016

Verified by
(Name of the Clerk & its Signature)

Signature of Section Officer
FEES REGULATING AUTHORITY - 2016-17 & 2017-18